

**Health Libraries of Eastern Oklahoma (HeLEO)
Spring 2002 Meeting
April 12, 2002**

**Oklahoma State University Health Sciences Center
Tulsa, Oklahoma**

Minutes

In Attendance: Walee Chotikanavic, Peggy Cook, James Donovan, Beth Gault, Elaine Johnston, Dave Money, Beth Treaster

The Oklahoma State University Health Sciences Center library hosted the meeting. President James Donovan called the meeting to order at 9:00 a.m. He reported that the paperwork is in process for establishing a HeLEO bank account and the account should be open in the summer. The address on the paperwork will be changed to OUHSC.

Beth Gault reported that the questionnaire for the HeLEO directory had been completed. Elaine Johnston stated that the Webmaster at OUHSC might be ready to work on this project soon. Beth Treaster read a list of institutions to be included in the directory. The membership discussed whether all libraries in Eastern Oklahoma should be included or just health science libraries. It was agreed that the directory should have all Tulsa libraries including church libraries that have regular hours and health libraries outside of Tulsa. Members were asked to send any additions to Beth Treaster.

Dave Money brought sunflower logo samples that he found from the Internet.

The nominating committee reported that the officers would get together to determine who would be the president-elect.

In new business, James raised the issue of a survey to determine what direction HeLEO was going. Committee members agreed that the group was already making progress and that it needs to continue working on projects such as the directory.

The next meeting for HeLEO was set for October 24th at Hillcrest. In other new business, Beth Gault reported that she was moving to Arkansas and that Melissa Kash-Holley was likely to assume her position in June. Elaine Johnston stated that she would be hiring another librarian and a paraprofessional. Beth Treaster is also in the process of hiring a new librarian. Beth Treaster also mentioned the value of volunteers and questioned whether HeLEO could play a part in recruiting them. She also stated that her library almost has ARIEL read to go.

The meeting was adjourned at 9:50 a.m.